BCM 5000:
ISO 22301 Lead Auditor

5 day instructor led
Blended Learning

Business Continuity
Professional Development Program

Resilience.
Education.
Credentialing.

ICOR

The International Consortium
For Organizational Resilience

ISO 22301 Lead Auditor

Audience: Existing Lead Auditors, BC professionals, IS professionals, & Internal Auditors. The course audience also includes those with auditing experience who are interested in adding the auditing of BCM Systems (BCMS) to their audit capabilities for conducting internal and/or external audits as well as BCM professionals and consultants who wish to add auditing competence to their skill sets.

Description: ISO 22301 Lead BCM 5000 is a 5-day class instructor-led course that teaches the principles and practices of independent auditing of a BCMS and guides the student through the audit process using a balance of formal instruction and practical case study activities.

BCM 5000 provides students with the skills and knowledge to conduct and lead effective business continuity management system audits in accordance with the requirements of ISO 22301: 2012, ISO 19011: 2012, and ISO 17022: 2012 and an in-depth study of each of these standards as well as ISO 22313: 2012. In addition, auditing practices such as how to lead an audit, present audit findings, write an audit report, and conduct opening, closing, and follow-up audit meetings is also included.

Delivery Structure & Takeaways: The course is constructed around a case study and each activity is applied to the case study as we move through the course. With practical auditing activities as well as multi-media the participants gain an understanding of the requirements of ISO 22301 and BCMS auditing practices. Course materials include, templates for "standards" compliance, hard and electronic copies of ISO 22301 and 22313, an auditor questionnaire and toolkit, and templates for planning an audit and writing the report.

6 Lessons / Competency Areas

1. Auditing Management Systems
  1. Management Systems & Certification
  2. Guidelines for Auditing Management Systems
  3. Creating the Audit Program
  4. Managing the Audit Process

2. Leadership & Governance
  1. Context of Organization
  2. Determining Scope of BCMS
  3. Management Commitment
  4. The BCM policy

3. Planning & Program Management
  1. Project Management & Control
  2. BCMS Program Resources & Competence
  3. Awareness
  4. Documentation

4. The Business Impact Analysis & Risk Assessment
  1. General Requirements
  2. The Business Impact Analysis
  3. The Risk Assessment
  4. Business Continuity Strategy

5. Business Continuity Procedures
  1. General Procedures
  2. Incident Response Structure
  3. Communication Procedures
  4. Business Continuity & Recovery Procedures

6. Performance Evaluation
  1. Exercising & Testing
  2. Monitoring, Measurement, Analysis, & Evaluation
  3. Internal Audit & Management Review
  4. Continual Improvement

Credentials

The ISO 22301 Lead Auditor course is accredited by the American National Standards Institute (ANSI). Upon completion of BCM 5000 and passing the exam with a rate of 80% or higher, attendees will earn an ANSI Accredited certificate as an ISO 22301 Lead Auditor. 3.5 CEUs / 35 credit hours

In addition, the ISO 22301 Lead Auditor exam is accredited by PECB and can be used as evidence to pursue certification as an auditor once you have completed the required number of audit hours. 2.1 CEUs

Auditing a Business Continuity Management System

Align, Implement, Assess, and Audit BCM Programs to ISO 22301

Recognized globally for its vendor-neutral, standards-based education programs, ICOR's certification competency areas align to specific jobs or job areas in the business continuity and continuity of operations workplace.

ICOR courses meet your learning style. Take the full course or as individual competency areas. Learn from an instructor or on your own via elearning or self-study course books. Interactive activity-based curriculum.

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